

## TOILETING POLICY

**BATHROOM TIME:**

The children will go to two bathrooms in two groups, with two teachers. They will learn the importance of washing hands and self help skills.

**NOTE:**

\*Children may go to the bathroom at anytime with the teacher if necessary. Teacher also accompanies any child from outdoor playground.

**NOTE:**

\*It is helpful, if parents have their children use a bathroom before coming to school, due to our bathrooms being down the hall outside the classroom.

**TOILET TRAINING:**

It is the parents' responsibility to make sure their child is completely toilet trained before entering our program. Every child should learn how to clean themselves after urinating or bowel movements. Please dress your child in clothing that they can fasten themselves, as we encourage them to be independent.

**CHANGING PROCEDURES:**

If a child wets or soils him/herself, while at preschool, the school will try to contact the parent and ask them to come and change their child. If the parent is unable or cannot be reached, then they give the staff permission to change the child, by signing the permission slip below.

**IF A CHILD IS CHANGED BY THE STAFF, THE FOLLOWING PROCEDURE WILL BE FOLLOWED:**

1. The staff member will wear rubber gloves.
2. The child will be washed with disposable wipes and dried.
3. Clean and dry clothes will be put on the child.
4. Soiled clothes will be double bagged and sent home.
5. The staff member will wear a smile, no negative comments will be made to the child.
6. The changing will be logged, dated and signed in the book.

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**I HAVE READ THE NOTICE CONCERNING TOILETING AND CHANGING PROCEDURES. IF I AM UNABLE TO COME TO THE PRESCHOOL TO CHANGE MY CHILD, I GIVE THE STAFF OF CHILDREN'S ARK PRESCHOOL PERMISSION TO CHANGE MY CHILD FOLLOWING THE STATED PROCEDURE.**

Date \_\_\_\_\_

Parent's Signature \_\_\_\_\_